

**PICKLEBALL CLUB  
BOARD OF DIRECTORS MEETING**

**D R A F T**

**October 4, 2018**

1. **CALL TO ORDER**

A Board of Directors meeting was held on October 4, 2018 in the Multi-Purpose Room of Orchard Creek facility. Present at the meeting were directors Gerry Gates, Jay Messick, Fran Brooks, Robin Haney, and Karyl Freeman; co-chair Sally Coates joined the meeting later as indicated within the minutes. Directors Craig Fraser, Mike Gardner, co-chairs Lynn Fraser, Didi Martin and Barb Peach were absent. An additional 12 members signed-in as attending meeting. Meeting notice/agenda was distributed to membership as required. A quorum being present, Gerry called the meeting to order at 3:30 p.m.

2. **APPROVAL OF MINUTES**

Upon motion duly made and seconded, the September 6, 2018 Board minutes were unanimously approved as presented.

3. **PRESIDENT'S REPORT**

No report available.

4. **VICE-PRESIDENT'S REPORT**

Gerry reported he is working with Erik Rosales (Facilities & Maintenance) on the possibility of trading one of the Club benches for a bench with a back, as well as Erik has been requested to repair the latch on Court 3 gate. Erik has indicated heater installation will not happen in 2018, possibly during 2019. Gerry reminded members that courts are scheduled to be resurfaced from October 8 - 19 and advised that lights on courts have been re-set to come on at 5:00 p.m.

5. **TREASURER'S REPORT**

Jay reviewed the October 1, 2018 Treasurer's report indicating deposits of \$895 and expenditure of \$3,190.95; checking account balance at October 1, 2018 was \$11,847.98. He noted a \$1,055 check written on May 3 and representing Club's payment to Association for 50% of purchase price of the new benches was still outstanding.

Upon motion duly made and seconded, the Board **APPROVED** the Treasurer Report as presented - refer Exhibit I.

6. **MEMBERSHIP REPORT**

Karyl reported current membership at 519.

7. **SOCIAL ACTIVITIES REPORT**

Sally indicated the last Welcome Saturday of the year is scheduled for October 27. Holiday party is scheduled for December 13; buffet dinner is planned. Pre-announcement of Holiday party has been included in several notices to members; final details will be communicated to members.

8. **PUBLICITY**

No report available.

9. **TOURNAMENTS**

Jay gave a financial report of the Fall Classic which generated revenues of \$3,140 with expenses of \$2,740; Club profit of \$400 was primarily due to an error by lunch vendor for first day of tournament (sandwiches not prepared as scheduled).

10. **COMMITTEE REPORTS**

*a. Reserve Funds and Projects:* Gerry indicated no further comments.

*b. Ladder:* Mike Hilton reported ladders are in play.

*c. Introduction to PB:* No report available.

*d. Beginning & Intermediate PB:* No report available.

*e. 3.5+ PB:* No report available.

*f. Advanced PB:* No report available.

*g. Pickleball 101/Simon:* Andrea Mayorga reported that Pickleball 101 is suspended due to ladder play until the June timeframe. She reported that an additional 4 people have requested training on usage of Simon; approximately 125 members have been trained.

11. **OLD BUSINESS**

*a. Additional Courts - Properties Committee Task Force Update:* Gerry read an email from Craig received earlier in the day. The email advised that the task force has presented a possible option to add 3 - 4 courts adjacent to the current PB courts and across the driveway. This is one proposal and not the final proposal of the Committee. Architect for parking lot is working on proposal to provide two access roads and Chris O'Keefe is reviewing the proposal with the City for possible issues.

- b. Nominating Committee:** Gerry reported the Nominating Committee was submitting the following members as candidates to run for election to the Board in the position as indicated opposite their respective names:

|                         |                         |
|-------------------------|-------------------------|
| Craig Fraser            | President               |
| Gary Filizetti          | Treasurer               |
| Karyl Freeman           | Membership              |
| Lynn Fraser/Didi Martin | Tournaments (Co-Chairs) |
| Emily Madrid            | Social Activities       |

Gerry noted that Emily wished to co-chair the Social Activities board position; solicitation of members interested in co-chairing with Emily will continue.

Upon motion duly made and seconded, the Board unanimously **APPROVED** the slate of candidates as presented and **APPROVED** the slate of candidates be communicated to all Club members by October 15 with the election of candidates to occur at the November 1 Membership meeting.

**12. NEW BUSINESS**

- a. Invitation for individuals running for election to HOA Board:** It was agreed that an invitation should be extended to HOA Board candidates to give a limited presentation to the Club; presentation preference is the November 1 Membership meeting.

**(Note: Director Sally Coates joined the meeting at 3:55 p.m. and was requested to provide a Social Activities update; refer to Item 7 above.)**

**13. BOARD COMMENTS**

None.

**14. OPEN FORUM**

Member Rein Lemberg requested the Board give consideration to developing a succession plan for three key individuals (Bob Halpin, Jerry Zimowske and Rein Lemberg) who are responsible for the Club's management systems. Additionally, Rein requested consideration be given to a monthly subscription of Wild Apricot, a software application that meets the management requirements of the Club's website, calendar, membership, events, and email distribution; monthly

subscription fee of approximately \$90 for up to 500 members. After discussion, it was agreed that items should be included on agenda for Board discussion at the upcoming November 1 Membership meeting.

Member Jim Kiley updated the Board on the software scheduling application being tested by 3.5+ level players. He considered first month a success as 31 members have used application with 22 matches scheduled; kinks are being worked out. Jim indicated his willingness to assist any member interested in rolling out program to their skill level. Gerry thanked Jim for his efforts.

As previously requested by Board, member Armando Mayorga reported a \$386 cost estimate of replacing the Pickleball sign at courts; item to be placed on agenda of the November meeting.

Member Patty MacKirdy commented favorably on the Fall Social and thanked those involved on behalf of Club members.

**15. NEXT BOARD MEETING/ADJOURNMENT**

Next scheduled Board of Directors meeting/General Membership meeting is November 1, 2018; meeting to begin at 3:30 p.m. in the Gables/Heights Conference Room of Orchard Creek.

There being no further business, the meeting was adjourned at 4:20 p.m.

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Fran Brooks, Secretary

## TREASURER'S REPORT 10/1/2018

Checking Account Balance 09/01/18 \$14,143.93

## Deposits:

|          |              |          |
|----------|--------------|----------|
| 09/05/18 | Fall Classic | \$690.00 |
| 09/18/18 | Fall Classic | \$40.00  |
| 09/18/18 | Membership   | \$165.00 |

Total Deposits/ Transfers \$895.00

\$15,038.93

## Withdrawals/Checks

|          |  |            |
|----------|--|------------|
| 09/03/18 | Diane Martin - Ball Order                      | \$34.96    |
| 09/06/18 | Andrea Mayorga - Ice Packs                     | \$12.64    |
| 09/06/18 | Craig Fraser - Battery/Simon                   | \$40.74    |
| 09/06/18 | Andrea Mayorga - PPR Certification<br>workshop | \$147.00   |
| 09/11/18 | Jerry Zimowski - Computer Serv.                | \$65.94    |
| 09/11/18 | Diane Martin - Ball Order                      | \$182.37   |
| 09/11/18 | Dianne Martin - Tounament Medals               | \$84.38    |
| 09/11/18 | Andrea Mayorga-Tournament Shirts               | \$1,549.76 |
| 09/11/18 | Lynn Fraser - Fall Classic Expenses            | \$327.03   |
| 09/13/18 | Sherry Moseby - Tournament Food                | \$39.99    |
| 09/14/18 | Sherry Moseby - Tournament Food                | \$356.30   |
| 09/21/18 | Lynn Fraser - Fall Classic Expenses            | \$116.00   |
| 09/25/18 | Barbara Peach - Sept. Mixer Exp.               | \$233.84   |

Total Withdrawals/Checks \$3,190.95

Checking Account Balance 10/01/18 \$11,847.98

Savings Account Balance 10/01/18 \$1.02