

**PICKLEBALL CLUB
BOARD OF DIRECTORS MEETING**

September 6, 2018

1. CALL TO ORDER

The Board of Directors met on September 6, 2018 in the Multi-Purpose Room of Orchard Creek facility. Present at the meeting were directors Craig Fraser, Gerry Gates, Jay Messick, Fran Brooks, Mike Gardner, Robin Haney, co-chairs Sally Coates and Barb Peach, co-chairs Lynn Fraser and Didi Martin; director Karyl Freeman joined the meeting later as indicated within the minutes. An additional 35 members were also present at meeting. Meeting notice/agenda was distributed as required via email. A quorum being present, Craig called the meeting to order at 3:35 pm.

2. APPROVAL OF MINUTES

Upon motion duly made and seconded, the August 2, 2018 Board minutes were unanimously approved as presented.

3. PRESIDENT'S REPORT

Craig reported that the Club Bylaws were approved by the Association's Board of Directors on June 28, 2018. He indicated the presentation made to the Properties Committee would be reviewed later and commented that every PB board member attended the presentation.

4. VICE-PRESIDENT'S REPORT

Gerry reported benches adjacent to court 1 are in place. He indicated the following items are being worked on with maintenance group: (a) procurement of heaters; (b) cracks on courts 1, 2 and 3 may be repaired in October; (c) white flags on poles; (d) protruding bolt on gate between courts 2/3 will be addressed; (e) and he has requested regular maintenance of the water faucet.

5. TREASURER'S REPORT

Jay reviewed the September 1, 2018 Treasurer's report, indicating no deposits and expenditure of \$23.50 since last report of August 1; checking account balance at September 1, 2018 was \$14,143.93. Upon motion duly made and seconded, the Board **APPROVED** the Treasurer Report as presented - refer Exhibit I.

6. **MEMBERSHIP REPORT**

Didi reported current membership of 509.

7. **SOCIAL ACTIVITIES REPORT**

Sally reported the Fall Social is scheduled for September 19 commencing at 5:30 pm; event is free to members; Didi and Lynn will assist with organizing play. Next Welcome Saturday is scheduled for September 23.

8. **PUBLICITY**

Mike reminded the Board he will be gone September 20 through October 15 and Craig will be responsible for distribution of notices to members.

9. **TOURNAMENTS**

Didi and Lynn gave a brief overview of the upcoming Fall Classic scheduled Thursday-Saturday, September 13, 14 and 15 (medal rounds played on Saturday). Lynn indicated a deviation from previous tournaments in that the sixth court would be utilized for play on Thursday and Friday. An email will be going out to members, as well as details are posted on the website.

Craig requested Mike Hilton advise the ladder captains that they could, if desired, begin ladder before official October start date due to the cooling weather. In response to an inquiry, it was determined no change in ladder start time of 1:00 pm should be made.

10. **COMMITTEE REPORTS**

a. Reserve Funds and Projects: Gerry indicated no further comments.

b. Ladder: Mike Hilton indicated no report necessary.

c. Introduction to PB: No report available.

d. Beginning & Intermediate PB: No report available.

e. 3.5+ PB: Mike Irwin reported first 3.5+ evening class on September 5 was full; class on September 19 cancelled due to Fall Social; next class scheduled October 3.

f. Advanced PB: No report available.

g. Drills & Skills: Brief discussion concluded that Simon may not have been charged properly; currently working. Andrea Mayorga indicated the last three classes had been cancelled due to heat and/or smoke; may be done for the season.

Craig thanked all instructors for their efforts and time expended with their classes.

11. OLD BUSINESS

a. Properties Committee Presentation: Craig announced that the Properties Committee Board of Directors unanimously voted to establish a task force to review the options available for PB court expansion as requested under Club proposal. The task force will include a member from all sports groups represented at the Sports Plaza, in addition to representative(s) from Properties Committee and possibly an Association Board member.

Upon motion duly made and seconded, the Board **APPROVED** the appointment of Craig Fraser to serve on the task force as established by the Properties Committees for the purpose of considering options available for the expansion of pickleball courts; Craig abstained from voting.

The members thanked Craig for his efforts on this initiative.

b. Nominating Committee: Gerry reported the following current board members had indicated their desire to stand for re-election to the Board: Craig Fraser, president; Jay Messick, treasurer (only if no other member volunteers to serve); Karyl Freeman, membership; co-chairs Lynn Fraser and Didi Martin, tournaments. He indicated members Gary Filizetti and Judy Sykes have expressed a desire to run for treasurer and social activities, respectively.

Gerry confirmed members of the Nominating Committee; Mike Irwin volunteered to complete the required member representation from general membership. Upon motion duly made and seconded, the Board unanimously **APPROVED** the appointment of Gerry Gates, Mike Irwin, Audrey Morse and Ron Slagle as the Nominating Committee; Gerry abstained from voting. The final slate of candidates running for election will be presented at the upcoming October board.

12. NEW BUSINESS

a. 3.5+ Players Calendar Proposal: Member Jim Kiley reviewed a slide presentation of a proposed software calendar application, as well as provided a demo on its usage, benefits and some of its features. He indicated application could be used for any level of play and could be used as another way of getting a foursome together of the same level players. He clarified the application is not a reservation system. After comments/discussion and upon motion duly made and seconded, the Board unanimously **APPROVED** the concept and set-up of this application.

(Note: Director Karyl Freeman joined meeting at 4:20 pm during above presentation.)

b. *Non-Residents Using Courts:* Gerry advised that the courts continue to be used by non-residents without a resident present, as well as guests are using courts many times over with a resident present. Gerry and Craig acknowledged discussions with a couple of members regarding same. Gerry reviewed the Association policy for a guest of a resident using an amenity.

After discussion, it was agreed Gerry and Craig would develop a notice to be distributed to all members reminding of Association guest policy.

c. *PPR Certified Training:* Lynn requested the Board authorize a \$147 expenditure for Andrea Mayorga's attendance of a certified training workshop offered by the PPR (Professional Pickleball Registry). The September 9 PPR workshop includes teacher certification upon meeting certain assessment requirements at conclusion of workshop. Lynn reviewed the proposed responsibilities of a Club training coordinator and the benefits to other Club volunteer instructors receiving consistent guidance and training information.

After discussion and upon motion duly made and seconded, the Board unanimously **APPROVED** the creation of the training coordinator position and the appointment of Andrea Mayorga in that capacity, as well as **APPROVED** the \$147 reimbursement for attendance and certification of Andrea at the PPR Training Workshop; refer attached Exhibit II for description of position.

d. *Replacement of Club PB Sign:* The Board discussed a member suggestion to replace existing Pickleball sign at courts; Board requested Armando Mayorga obtain a cost estimate and report back to Board.

e. *Board Sign-Up Discussion:* In response to member request, the Board discussed certain misuses of the court sign-up policy – specifically on singles day. Board agreed it would be appropriate to distribute a reminder to members reiterating current policy, as well as remind members that rules are posted on the Board.

13. BOARD COMMENTS

Sally reported that she had heard nothing but positive comments relating to the presentation made by Craig to the Properties Committee that morning.

14. **OPEN FORUM**

Member Armando Mayorga commented that too often when a foursome enters the court conversations continue versus starting play in a timely manner; Board agreed a courtesy reminder should be issued to members.

15. **NEXT BOARD MEETING/ADJOURNMENT**

Next scheduled Board of Directors meeting is October 4, 2018; meeting scheduled to begin at 3:30 pm in the Multi-Purpose Room of Orchard Creek.

There being no further business, the meeting was adjourned at 4:50 pm.


Fran Brooks, Secretary

EXHIBIT I

TREASURER'S REPORT 9/1/2018

Checking Account Balance 08/01/18 \$14,167.43

Deposits:

Total Deposits/Transfers

-0-

\$14,167.43

Withdrawals/Checks

08/02/18 Craig Fraser Stationery & Copying Exp. \$23.50

Total Withdrawals/Checks

\$23.50

Checking Account Balance 09/01/18

\$14,143.93

Savings Account Balance 09/01/18

\$1.02

EXHIBIT II.

Proposal for PPR (Professional Pickleball Registry) Training Workshop Sunday September 9, 2018

Background for request:

Club Members have asked for consistency in training classes. We can all learn different ideas from teachers regarding strategies, but the basic strokes should be consistent.

The Club would benefit from one professionally registered teacher sharing ideas/skills and drills from workshop to all our volunteer teachers.

Training Coordinator Job Description:

1. Attend PPR workshop and become certified. Must be a 4.0+ Player. Once certified, attend any follow-up yearly workshops that may be required.
2. Hold an Orientation meeting with all our volunteer teachers to:
 - a. Develop a description of what skills are to be taught at each of our free classes.
 - b. Develop a criteria on who may attend each class based on his/her ability and move upto the next level.
3. After initial orientation meeting with all our volunteer teachers, meet 4 x a year with all our volunteer teachers and review, update, and share what's happening and/or concerns.
4. Report back to the Board after each meeting. (4x)
5. Train/Share/Review guidelines with any member who feels they would like to teach or assist a group of club members.
6. Reevaluate this program in a year.